

Referee Report Form (Confidential)

Postgraduate Program in Electrical and Electronic Engineering

Department of Electrical and Electronic Engineering,

University of Peradeniya



Reference on behalf of an Applicant for Admission to Postgraduate Studies

To be filled by the applicant

Name with initials of applicant		
Address of the Applicant		
Applied postgraduate degree program		
	PG. Dip	☐
	M.Sc. Eng.	☐
	M.Sc.	☐
	M.Eng.	☐
	Masters	☐
	Double Degree of MSc in Engineering Specializing in Wireless Communications	☐
Specialization area of the regular program		
	Electric Power Applications	☐
	Communication and Information Engineering	☐
	Controls and Instrumentation	☐
Details of the referee		
	Name	
	Position	
	Address	

To the referee

Dear Sir/Madam

The person named above is applying to undertake postgraduate studies at the Department of Electrical and Electronic Engineering, University of Peradeniya and has named you as a referee. I should be grateful if you could provide the University with a letter of reference, commenting, in particular, on the following:

1. The length of time and capacity in which you have known the candidate
2. The subjects, level of performance and result of the candidate's last degree course
3. The candidate's motivation and intellectual capacity
4. The ability of the candidate relative to the other students in the same year
5. The candidate's potential for research or postgraduate study
6. If the candidate is/was employed by your organization, their duties and standard of work.
7. If the candidate's first language is not English, whether you consider his/her command of English (Written and Spoken) adequate for the course applied for
8. Any other information relevant and that you feel would assist us in making our decision would be most welcome

Please return the whole form in sealed envelope to the candidate or return directly to "PG Coordinator, Department of Electrical and Electronic Engineering, Faculty of Engineering, University of Peradeniya, Peradeniya 20400, Sri Lanka". May I thank you in advance for your co-operation in this matter and at the same time give my assurance that all information will be treated in the strictest confidence.

Postgraduate Coordinator, Dept. of Electrical and Electronic Engineering

To be filled by the referee

1. You have known the applicant as:

An undergraduate

☐

A research/teaching assistant

☐

A graduate student

☐

An employee

☐

Other (please specify):

2. You have known the applicant for: Year(s): Month(s):

3. How frequently have you observed the applicant:

Daily ☐

Weekly ☐

Monthly ☐

Rarely ☐

4. How do you rank the applicant in comparison with others of the same category known to you for the last 5 years?

	Outstanding (Top 5%)	Good (Top 5-25%)	Average (Top 25-50%)	Unable to comment
Undergraduate Performance				
Intellectual ability				
Academic promise				
Maturity				

5. What is your opinion of the applicant's ability to successfully complete the program that he/she has applied for?

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6. In overall:

Strongly recommend

☐

Recommend

☐

Recommend with some reservations

☐

Do not recommend

☐

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Signature

.....

Date